

MURRUMBEENA PARK BOWLS CLUB INC.

FUNCTION CONDITIONS OF HIRE

Murrumbeena Park Bowls Club Inc (MPBC) is available to hire for Corporate, Community and Private functions. These may include (but are not limited to) Training sessions, Barefoot Bowls functions, Wedding, Anniversary and Birthday celebrations, Trivia and Dance nights. The Function Room has capacity for **150** seated guests or **290** people standing. There is also a small stage and low level coloured lighting.

MPBC is a fully licensed venue. **BYO is not permitted.** We have an extensive stock of beer, cider, wine and spirits at less than pub prices and if there is something which we do not generally stock, we will make all attempts to source it for you, and charge reasonable prices accordingly.

EFTPOS facilities are available for guests.

All underage children **MUST** be supervised by a parent or legal guardian at all times and must remain within the function area. Underage guests are not permitted to drink alcohol at any time and will be asked to leave if they are found to be doing so.

We DO NOT accept 'teen' party bookings.

As we are a bowls club, you can expect to see members in the clubrooms during opening times.

We ask that you respect our property and the members/volunteers who work with you to make your function a success.

Bar closes at 11.30pm. We ask that the premises be fully vacated by 12.30am or additional charges may apply.

The Hirer is Fully Liable for any damage to property during the function, or to any individual attending, entering or departing the event.

Decorations: are permitted but must be approved by management committee (e.g. balloons and streamers/banners/posters are acceptable decorations however no glitter or confetti is permitted.) No adhesive tape is to be used on any surfaces.

Entertainment: is permitted but must be approved by management.

Behaviour: Inappropriate behaviour will not be tolerated. MPBC Inc reserves the right to finish any function and eject any or all guests should it be deemed necessary.

Set up and cleaning: The organiser is responsible for the set up and cleaning of the function room at a suitable time to be arranged. Should you wish to do so, MPBC can arrange cleaning for an additional cost.

We ask that you respect our neighbours by **quietly leaving the premises.**

HIRE COSTS

Function Room Hire Fees (minimum 3 hours)

Members and Community Groups: \$50 per hour (Sunday Rate \$75 per hour)

Private and Corporate Functions: \$65 per hour (Sunday Rate \$100 per hour)

Permanent Bookings: \$20 per day/night (Not applicable Sunday)

Additional Costs

Bar staff are available at a cost of \$90 each per function. 2 staff are required for a small function (50-70), but large groups will need additional staff members. **Please note:** MPBC reserves the right to decide on the number of additional staff required. This may be determined at the time of the event.

Kitchen: \$50 - \$100 negotiable

BBQ Hire Fee (self – catering): a flat \$75 charge applies. BBQ MUST be cleaned by the Hirer after use.

Cleaning: MPBC can arrange for cleaning after the function at a cost to the Hirer of \$200.

Bond: A bond of \$150 is required to secure the venue and date. The bond will be refunded to you by cheque within 2 weeks of the completion of your event. This amount will be forfeited should MPBC decide that additional cleaning of the venue is required on completion of your function.